

**ORDER OF THE ARROW TROOP REPRESENTATIVE**

Name: \_\_\_\_\_ Patrol: \_\_\_\_\_ Starting Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

**GENERAL INFORMATION**

Type: Appointed by the SPL and Adult AO Coordinator (with the Scoutmaster approval)  
Term: 1 year  
Reports to: Assistant Senior Patrol Leader

**QUALIFICATIONS**

Age: Under 21 yrs old  
Rank: None  
Experience: OA member in good standing  
Training: After becoming a First Class Scout, has completed JLT

**SPECIFIC LEADERSHIP RESPONSIBILITIES**

- Serves as a communication link between the lodge or chapter and the troop
- Makes sure OA events are considered during semi-annual program planning session
- Encourages year round and resident camping in the troop
- Encourages older Scout participation in high adventure programs
- Encourages Scouts to actively participate in community service projects
- Assists with leadership skills training in the troop
- Encourages Arrowmen to assume leadership positions in the troop
- Encourages Arrowmen in the troop to be active participants in the lodge and/or chapter activities and to seal their membership in the Order by becoming Brotherhood members
- Sets the example by wearing the uniform correctly
- Lives the Scout Oath and Law
- Shows Scout Spirit

**PERFORMANCE GOALS:** These are expectations. A scout should always strive to do their best.

- Attend 90% of troop meetings
- Attend 90% of troop outings
- Attend 90% OA activities and campouts
- Attend the semi-annual program planning session
- Attend Section Conclave for appropriate training
- Earn the OATR Coup (to earn the coup, you will need to download and fill out the OATR Coup Application)
- Earn two new merit badges

**PERFORMANCE REQUIREMENTS:** The below requirements are necessary to full fill the responsibilities position.

- Briefed on duties and responsibilities
- Represent the troop by participating in four or more OA troop, lodge, and chapter ceremony events. (Lodge functions, Chapter meetings, Troop Tap Out, Cub crossover ceremony)
- Regularly communicates OA news and events at Troop meetings
- Assist the adult OA coordinator

**ATTENDANCE:**

Set the example by being an active Scout. Be at least 15 minutes early for meetings and activities. Need to be 30 minutes early to meetings when service patrol. You MUST call the ASPL or adult OA coordinator if you are not going to be at a meeting or if you suddenly have to miss an outing or activity.

**SCOUT AGREEMENT:**

I have read the job descriptions for this position. I understand the duties, goals, and responsibilities and will carry them out to the best of my ability. I further understand that if I do not full fill the responsibilities and requirements of this job then I can be removed.

Scout's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PARENT SUPPORT AGREEMENT:**

I agree with the commitment my son is making. I promise to support him in attending training, Troop meetings and Troop activities as well as with encouragement at home. I realize that his presence is necessary for the smooth operation of the Troop.

Parent's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SCOUTMASTER'S AGREEMENT:**

The Scoutmaster (or designee) will provide feedback on scout's leadership performance.

Scoutmaster's signature: \_\_\_\_\_ Date: \_\_\_\_\_